

# WORKSHOP AGENDA

2009 AFRICA HEALTH MANAGERS' WORKSHOP

## *Sunday, October 18*

4:00 - 6:00 pm	Registration*
6:00	Security briefing by RSO; followed by Welcoming Reception/Happy Hour

## *Monday, October 19*

7:30 - 8:30	Registration*
8:30 - 9:00	Welcoming Statements by USAID Senior Officials; Acknowledgement of Country Delegations; Overview of Meeting Objectives and Agenda
9:00 - 10:00	USAID and Global Health Initiative Transition
10:00 - 10:30	GHI Transition Issues - Integration
10:30 - 10:45	<i>Break</i>
10:45 - 12:30	GHI Transition Issues - Integration, continued
12:30 - 1:30	<i>LUNCH</i>
1:30 - 3:30	GHI Transition Issues - Systems Strengthening
3:30 - 3:45	<i>Break</i>
3:45 - 5:30	Promoting Sustainability and Host Country Ownership
7:00	<i>Welcome Reception at the US Ambassador's Residence</i>

\* This will include registration for the courses held Tues, Wed, and Thurs.

# WORKSHOP AGENDA

## Tuesday, October 20

<b>8:30 - 8:45</b>	<b>Opening &amp; Announcements (8:30-8:45) - Plenary Room</b>			
<b>8:45 - 10:30</b>	<b>Skill-Building Courses - Room Locations TBD</b>			
	Full-day Courses		Half-day Morning Courses	
	Management Challenges: Leadership Complexities	Collaboration and Conflict Negotiation Skills	Structuring and Managing Your Office and Team	Interpersonal Effectiveness: Working with Emotional Intelligence
<b>10:30 (approx.)</b>	<i>Break - each course will take a 15 minute break at approximately 10:30</i>			
<b>10:45 - 12:30</b>	Full-day Courses, continued		Half-day Morning Courses, continued	
<b>12:30 - 1:30</b>	<i>LUNCH</i>			
<b>1:30 - 3:30</b>	Full-day Courses, continued		Half-day Afternoon Courses	
			Supervision and Performance Management	Financial Management for Program Managers
<b>approx. 3:30</b>	<i>Break - each course will take a 15 minute break at approximately 3:30</i>			
<b>3:45 - 5:30</b>	Full-day Courses, continued		Half-day Afternoon Courses, continued	
<b>5:30</b>	<i>End of Day Two</i>			

# WORKSHOP AGENDA

## Wednesday, October 21

**8:30 - 8:45**      *Opening & Announcements (8:30-8:45) - Plenary Room*

**8:45 - 10:30**      *Skill-Building Courses - Room Locations TBD*

Full-day Courses		Half-day Morning Courses	
Management Challenges: Leadership Complexities	Collaboration and Conflict Negotiation Skills	Supervision and Delegation: Situational Leadership Model II at Work	Team-Building Models and Skills

**10:30 (approx.)**      *Break - each course will take a 15 minute break at approximately 10:30*

Full-day Courses, continued	Half-day Morning Courses, continued

**12:30 - 1:30**      *LUNCH*

Full-day Courses, continued	Half-day Afternoon Courses	
	Supervision and Delegation: Situational Leadership Model II at Work	Team-Building Models and Skills

**approx. 3:30**      *Break - each course will take a 15 minute break at approximately 3:30*

Full-day Courses, continued	Half-day Afternoon Courses, continued

**5:30**      *End of Day Three*

# WORKSHOP AGENDA

## Thursday, October 22

8:30 - 8:45	<b>Opening &amp; Announcements (8:30-8:45) - Plenary Room</b>				
8:45 - 10:30	<b>Skill-Building Courses - Room Locations TBD</b>				
	<table> <tr> <td>Structuring and Managing Your Office and Team</td> <td>Interpersonal Effectiveness: Working with Emotional Intelligence</td> <td>Supervision and Performance Management</td> <td>Financial Management for Program Managers</td> </tr> </table>	Structuring and Managing Your Office and Team	Interpersonal Effectiveness: Working with Emotional Intelligence	Supervision and Performance Management	Financial Management for Program Managers
Structuring and Managing Your Office and Team	Interpersonal Effectiveness: Working with Emotional Intelligence	Supervision and Performance Management	Financial Management for Program Managers		
10:30 (approx.)	<i>Break - each course will take a 15 minute break at approximately 10:30</i>				
10:45 - 12:30	Skills Building Courses, continued				
12:30 - 1:30	LUNCH				
1:30 - 2:15	<b>Technical Update: Highlights from USAID's 12 Country Review of Family Planning Experience and Outcomes</b>				
2:15 - 2:45	<b>Technical Update: Lessons Learned from USAID's Maternal &amp; Child Health Experience</b>				
2:45 - 3:30	<b>Moving to Action, Part One: Individual Action Plans</b>				
3:30 - 3:45	<i>Break</i>				
3:45 - 5:30	<b>Moving to Action, Part Two: Plenary discussion of management issues &amp; actions and planning in country delegations</b>				
5:30	<i>End of Workshop</i>				